



DIVERSIFIED
energy

ACH AUTHORIZATION INFORMATION

Diversified Energy Company (DEC) is pleased to offer electronic ACH (Automated Clearing House) payments to you. Enrolling means payment will deposit into your bank account when accounting periods finalize, eliminating use of paper checks and mail delays. To begin receiving automated payments during any period a well in which you have an interest in is profitable, please fill out all portions of the included form.

FAQs

- **What is the process of enrolling in ACH?** Once we receive your completed form, we will contact you by phone or mail to verify the information provided is accurate. This also provides us an opportunity to fill in any missing information.
- **What information does DEC verify?** DEC values owners' privacy and right to timely payments. To reduce the risks of fraud, we analyze ACH authorization requests to ensure the DEC account owner is the party rightfully receiving funds.
- **How long does the ACH enrollment process take?** After verification, it could take up to 30 days for the ACH to become effective depending on when the authorization is verified during our payment cycle.
- **What needs to happen if we change account numbers or financial institutions?** If you want to change your ACH electronic authorization, please complete another DEC ACH Enroll/Change Form and submit it. The process is the same as described above.
- **What if I don't have a voided check?** In the absence of a voided check, DEC will accept a letter from your financial institution indicating the account and routing numbers and account owner name(s).
- **Can I use this request to also process a change of address?** DEC offers change of address forms to accomplish this task. Providing a new address on this form may result in an additional wait time on the approval of your ACH request.
- **If the account holder is deceased and I inherited the property/oil/gas/mineral rights, can I use this form to provide my information?** NO. This form is only to be used to update existing accounts. A transfer of ownership must take place if you received an interest from a deceased party or by any other means (deed, transfer, assignment).
- **How will I receive owner statements if I'm setup on ACH?** Upon ACH setup, check details will no longer be mailed. All statements must be obtained by creating and logging into your account at EnergyLink: <https://www.energylink.com/Public/Signup.aspx> (If you have issues creating an account on EnergyLink please contact Enverus at <https://www.energylink.com/contact>.)

Have other questions about ACH Authorization or your account? Please contact Owner Relations at: 855-476-4930 or email at ownerrelations@dgoc.com.

ACH ENROLLMENT/CHANGE AUTHORIZATION

I/we the undersigned "**Owner(s)**" hereby authorize Diversified Energy Company ("**DEC**"), to initiate credit entries and to initiate, if necessary, debit entries and setoffs or adjustments for any erroneous credit entries to the account indicated below at the depository financial institution name below ("**Bank**"), and to reimburse DEC for all penalties and fees incurred as a result of any delay or failure by the Owner(s) to receive payment caused by any inaccuracy, ambiguity or omission of any kind whatsoever in the bank account data submitted by Owners(s). Owner(s) acknowledge(s) that the origination of ACH transactions to Owner(s) account must comply with the provisions of U.S. Law.

In the event of any duplicate payment, overpayment, fraudulent payment or payment made in error, Owner(s) understand(s) that they are responsible to return such payments immediately, either through direct debit from the account listed herein, or other reimbursement to DEC. Initials: _____

Bank Name: _____
Routing #: _____
Account #: _____

DEC Owner Number: _____
Last 4 Digits of SSN or Tax ID# _____
Checking Account: ☐ Savings Account: ☐

REQUIRED INFORMATION FOR ACCOUNT VERIFICATION:

I understand that my information may be verified by phone/mail. Initials: _____

Phone Number: _____ Best Time to Call: _____

Email Address: _____

YOUR NAME
678 Main Street
Anywhere, MI 12345 123

DATE _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS

⑆999888777⑆

Routing Number

⑆00123456789⑆

Account Number

⑆123⑆

Check Number

****DON'T FORGET TO ATTACH A VOIDED CHECK OR APPROVED LETTER FROM YOUR FINANCIAL INSTITUTION. THIS IS REQUIRED**

Beginning this _____ (date) day of _____ (month), 20____, this authorization is to remain in full force and effect until DEC has received written notification from Owner(s) of its termination, in such time and in such manner as to afford DEC and Bank a reasonable opportunity to act on it

Owner(s) Name(s): _____

Representative's Name: _____

Representative's Title: _____

CERTIFICATION: I CERTIFY THAT I AM AN AUTHORIZED USER OF THE ABOVE REFERENCED BANK ACCOUNT AND WILL NOT DISPUTE THESE TRANSACTIONS WITH BANK, SO LONG AS THE TRANSACTIONS CORRESPOND TO THE TERMS INDICATED IN THIS FORM.

CERTIFICATION: IN THE EVENT THAT OWNER(S) IS A CORPORATION OR OTHER LEGAL ENTITY, I CERTIFY THAT I AM AN AUTHORIZED REPRESENTATIVE OF THE OWNER(S) AND THAT I HAVE THE AUTHORITY TO AUTHORIZE RECEIPT OF PAYMENT ON THE OWNER(S) BEHALF.

DISCLAIMER: ELECTRONIC MAIL SENT THROUGH THE INTERNET CANNOT BE CONSIDERED SECURE AND COULD BE INTERCEPTED BY A THIRD PARTY. USE OF ELECTRONIC MAIL TO PROVIDE INFORMATION IS COMPLETELY VOLUNTARY AND THE SOLE RISK OF THE SENDER.

SIGNATURE(S): _____

STAPLE THE REQUIRED, VOIDED CHECK HERE